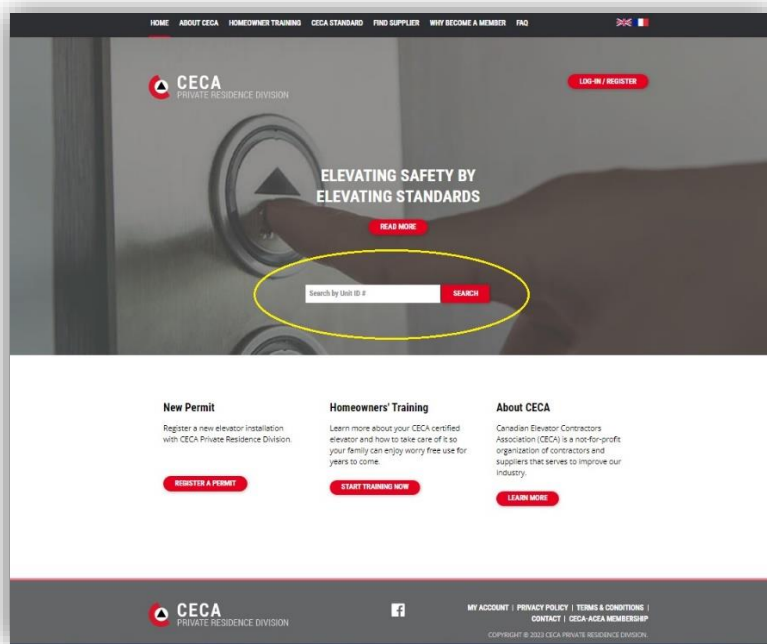


Guidance for Building Officials for Private Residence Elevators

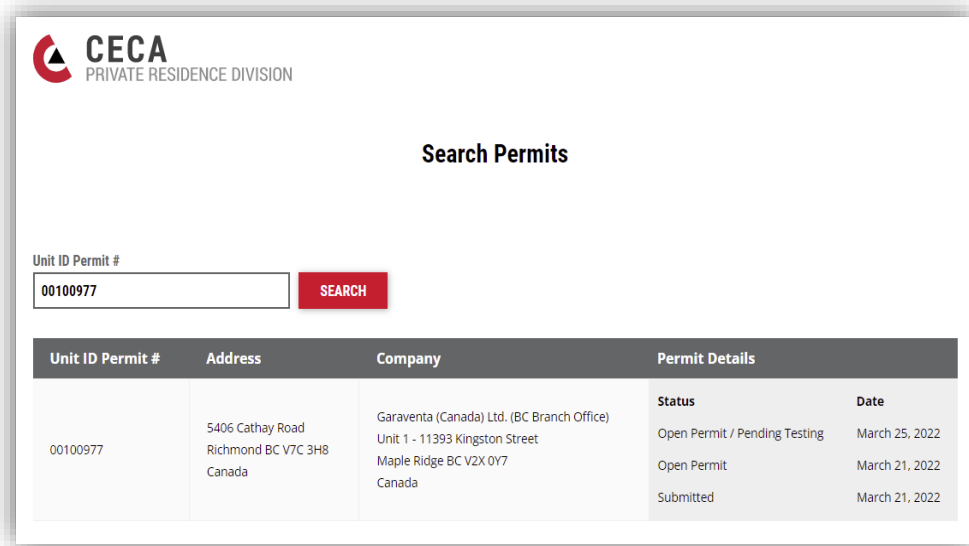
1. To confirm the private residence elevator is under permit with CECA, look for a label and/or a posted permit at or near the elevator controller.



2. Search the status of the device by going to www.CECAPRDRegistry.com and entering the Unit ID # in the **SEARCH** bar.



3. The current status of the elevating device will be shown, confirm the device permit is listed as “complete” and the device address is correct.



CECA PRIVATE RESIDENCE DIVISION

Search Permits

Unit ID Permit #

| Unit ID Permit # | Address | Company | Permit Details | |
|------------------|---|--|-------------------------------|----------------|
| | | | Status | Date |
| 00100977 | 5406 Cathay Road Richmond BC V7C 3H8 Canada | Garaventa (Canada) Ltd. (BC Branch Office) Unit 1 - 11393 Kingston Street Maple Ridge BC V2X 0Y7 Canada | Open Permit / Pending Testing | March 25, 2022 |
| | | | Open Permit | March 21, 2022 |
| | | | Submitted | March 21, 2022 |

4. If the private residence elevator does not have a CECA permit, consider taking the following actions before issuing an occupancy permit.
 - a. Require a completed CECA Permit and CECA ID Label
 - b. Require an inspection be performed on the elevating device by a QEI certified elevator inspector to confirm compliance with applicable codes and standards.
 - c. Accept the elevating device, without any verification of compliance, as part of the occupancy permit without taking any further action.